

Minutes – Heron’s Moor Academy

Meeting Date: 7 February 2022
Location: Virtual via Teams
Time: 5.00pm

Chair:	<i>Vacancy</i>	Sponsor Councillor & Chair
Members:	<i>Vacancy</i>	Sponsor Councillor
	Kathryn Volk (KV)	Sponsor Councillor
	<i>Vacancy</i>	Sponsor Councillor
	<i>Vacancy</i>	Sponsor Councillor
	Dave Beesley (DB)	Student Advocate
	Julie Fox (JF)	Principal
	Susie Weaver (SW)	Executive Principal
	Wendy Stack (WS)	Support Staff Councillor
	Donna Hill (DH)	Parent Councillor
	<i>Vacancy</i>	Parent Councillor
	<i>Vacancy</i>	LA Representative Councillor

Apologies: Vicky Green (VG) Teacher Councillor (*Maternity Leave*)

In Attendance: Sue Burns (SB) Clerk

Minutes

Item	Welcome, Introductions and Apologies	Action
1.1	JF chaired the meeting in the absence of a Chair.	
1.2	JF welcomed Donna Hill (new Parent AC) and introductions were made.	
1.3	Apologies were received from VG who is on maternity leave.	
2.0	Declarations of Interest	
2.1	None declared.	
3.0	Minutes of Previous Meeting	
3.1	The minutes of the previous meeting (24 th November 2021) were agreed to be a true and accurate record.	
4.0	Matters Arising	
4.1	JF to liaise with Ben Treloar to determine if there is a PP gap in the Gym Run statistics – Completed. There is a good spread across the year groups, with the exception of Y6 where there are more at the bottom than at the top. Ben Treloar will focus on Y6 to address this.	
5.0	Maths Team Update – Rosie Vian/Kate Amor	
5.1	<i>Black Box Data slides shared via screen</i>	
5.2	O+ = children we predict will be at expected level and D signifies greater depth.	
5.3	We are very pleased with the Y6 greater depth statistics but are working to increase this.	
5.4	We also interrogate the data by gender and key groups.	

5.5	The Y2 greater depth is much lower than the other year groups, is this due to Covid? The Y2 cohort has been a concern and there has been a focus on getting them to the expected level, therefore achieving 7% greater depth is good.	
5.6	Y3 results are often challenging in the first few months due to different assessment methods and the change from KS1 to KS2. We are pleased with their progress to date.	
5.7	Disadvantaged is a focus for the Trust this year, have they attained as well as expected? Predicted outcomes in Y5 and Y6 are on a par with the rest of the year group. Y4 is at 59% and Y3 is at 67%. This is due to specific pupils that we are aware of and are supporting with additional interventions.	
5.8	Are the PP students dispersed through the years? There is an even distribution on the whole, but Y2 has more than the other year groups (25) and we have had some additional PP pupils join Y6. Y1 - 11 children Y2 - 16 children Y3 - 12 children Y4 - 17 children Y5 - 17 children Y6 - 20 children	
5.9	We are continuing to attend the Boolean Hub for professional development, and this is helping to embed the mastery approach.	
5.10	We have been working on a national programme for Maths to ensure that the children are secure in the skills they need for their next year's learning.	
5.11	Mastery Numbers is for Reception, Y1 and Y2 to embed an understanding of numbers and their composition. This runs for four days a week for 30 weeks in short sessions and the teachers receive regular training. We have visited local schools and CLF schools and can see the impact already.	
5.12	We are using Covid catch-up funding to fund some of our interventions to cover essential criteria.	
5.13	We are also working with Y6 to extend and challenge them, and we are providing additional support for PP children where necessary.	
5.14	Catch-up funding is being utilised in Y6, Y5 and Y2 in the main. Tutoring is also going to be used to support closing the gap in Y2 and Y6 children.	
5.15	SW noted that the plan for Y2 and Y6 tutoring plan is very robust and acknowledged the contribution the HMA Maths team have made to CLF.	
5.16	Is the CLF Maths curriculum embedded? We were heavily involved in producing the Maths curriculum which is ongoing. It is well embedded, and we have shared best practice with the other schools in the CLF.	
6.0	English Team Update – Writing: Teresa Wright & Andi Bennett	
6.1	Powerpoint presentation shared via screen	
6.2	Anecdotally, writing and Spelling and Grammar is the subject most impacted by Covid.	
6.3	We have been focusing on filling the gaps and the non-negotiables in the CLF Writing Tracker.	
6.4	We have provided training with teachers who are new to year groups, target setting and the Marking and Feedback Policy.	
6.5	External training sessions for Writing will be arranged next year and we have been attending the writing courses.	
6.6	A writing moderation for Y1 and Y3 took place in February. Teachers have received feedback about what is going well and what needs focus.	

6.7	Our DOYA predictions have been discussed and agreed.	
6.8	TW: I have been a moderator for five years and I have passed my exam. Internal moderation took place in November and will take place again at the end of the year to secure judgements.	
6.9	AB: The Y1 teacher has been providing intervention groups for the lower ability children and for the greater depth writers to extend them. The TAs are also providing post-teaching where needed.	
6.10	All writing lessons are differentiated.	
6.11	Phase 5 Phonics will be revisited next year.	
6.12	In Y2 we are supporting the O2s so that they become an O1 and we are extending our greater depth writers.	
6.13	EYFS has handwriting timetabled twice a week, Phonics takes place every day. In T5 and T6 we will introduce writing books to familiarise the children with lined paper.	
6.14	In Y4 and Y5 Phonics interventions take place four times a week which in turn will support their writing and improve their confidence.	
6.15	One of the Y4 teachers has commented that an EAL pupil is using his Phonics knowledge in his writing.	
6.16	When is the Y1 Phonic check? In June. Y2 have already taken the test because they missed it last year due to Covid.	
6.17	What is the progress data for PP pupils compared to non-PP pupils? Some of them are making slower progress than non-PP pupils, but some are making the same progress.	
6.18	Is the PP attainment where you expected it to be? We have interventions in place to support those who do not on track to achieve their target.	
6.19	How did the Y2 pupils perform in the Phonics check? It was significantly lower than last year, which was expected, but 75% passed and we are confident the rest will pass by the end of the year.	
6.20	TW and AB left the meeting at 5.45pm	
7.0	Academy Council Report	
7.1	Attendance is variable due to a significant Covid outbreak (over 50 children).	
7.2	Are the children with significant medical needs back on site? They are all back on site, but they self-isolate when there is a Covid outbreak.	
7.3	Do the self-isolating children get lessons online? Yes, and when necessary they are educated by Hospital Ed.	
7.4	A Y6 pupil on a part-time timetable has been doing really well and starts full-time next week which is really positive.	
7.5	We are working closely with the families of persistently absent children which is having impact.	
7.6	We have been working through the curriculum and the Subject Leads have led a staff meeting. We are currently looking at RE and Arts. The SLT have planned the foci for the rest of this year and for next year.	
8.0	Link Visits: SEND - KV	
8.1	There are 50 pupils on the SEND register, 30 of whom are also PP.	
8.2	We talked about parent groups and that SEMH is prevalent on the SEND register.	
8.3	Two staff meetings are being arranged to review the pupil target plans prior to access by parents, and the use of TAs in interventions.	

8.4	We reviewed the intervention form and some teachers have been challenged to provide quality first teaching prior to referral to the Inclusion Team.	
9.0	Safeguarding	
9.1	The North Somerset Audit has been completed.	
9.2	We have been working with a very challenging family and things have improved considerably.	
10.0	Site	
10.1	There are ongoing campus issues following a staffing restructure. A new draft legal agreement is being reviewed by the CLF, as well as the finance agreement because we are feeling the impact of some of the maintenance decisions.	
10.2	The CLF have offered some support and training to the facilities team, but this has not been taken up to date which is disappointing.	
10.3	New fencing has been installed, the Star Garden is being restored and we are going to install a new shelter and remove the old sheds.	
10.4	Baytree will erect some temporary buildings pending their new site being ready.	
10.5	The budget is on track, although campus maintenance and roof repair costs remain a concern, as well as the cost of staff absence.	
10.6	We have been able to take on the running of the YMCA club which has been really successful. We have an eight-week plan to get an admin and booking system up and running at which point we will re-launch the club and give it a new name (Heron's Nest). Numbers are increasing and the club is well-received by the families. Holiday Club provision is now being investigated. Wrap around care is attractive to families who need childcare which will help to increase our intake.	
10.7	<i>The Academy Council thanked Julie and Shane for their tenacity when taking over at the YMCA Club at short notice and noted that having consistent staff has improved relationships and the provision.</i>	
10.8	Is running a holiday club an essential service? We want to support our vulnerable families and ensure that they are safeguarded and fed. It is not possible for our pupils to attend the campus club. We are liaising with our sports coaching providers to see whether they could run it.	
10.9	Could you run a joint club with HVA and UVA? This could be considered as we have offered that provision in the past.	
10.10	Has the relationship with the campus deteriorated? Yes, historically there was a very proactive campus manager, but this post is now vacant.	
11.0	Scrutiny	
11.1	Scrutiny was a positive experience.	
11.2	<i>The AC congratulated JF on the scrutiny feedback.</i>	
12.0	Student Council	
12.1	I have been liaising with the Student Council leader and will attend a meeting next term and then report back to the Academy Council.	
12.2	The Student Council has been re-established following Covid and has representation from all year groups except for Reception. They have had three meetings this year and selected Diabetes UK as their charity to raise money for, in recognition of a pupil with diabetes.	
12.3	The second meeting was joint with the ECO Committee and whole school targets were agreed including developing a healthier diet and having a meat-free day which is being actioned, reducing the carbon footprint and improving litter around the school.	
12.4	The third meeting provided feedback about what they enjoy in school. The Student Council includes children who are more reticent in order to develop their confidence.	

12.5	A y5 pupil serves on the Cabot Pupil Parliament and really enjoys this role.	
13.0	Academy Council Membership	
13.1	Paul Westwood resigned from the Academy Council wef 16 th January 2022.	
13.2	<i>The Academy Council thanked Paul for his commitment to, and support of the school during his tenure as Chair.</i>	
13.3	The CLF are actively seeking a new Chair for the HMA Academy Council.	
13.4	KV will take the Safeguarding Link Role.	
13.5	The Maths and H&S Link roles are currently vacant, therefore the CLF will support with these areas.	
13.6	ACTION: JF to liaise Sarah to secure the additional campus vote.	JF
14.0	Policies	
14.1	<ul style="list-style-type: none"> • Behaviour – now separate to the Exclusion Policy • Admissions – consultation has completed • Safeguarding (CLF) • Attendance – CLF template with HMA context. • Complaints (CLF) • Freedom of Information (CLF) • Password and Encryption (CLF) • SEND - CLF template with HMA context. • RHSE (CLF) – References to Jigsaw removed. • Critical Incident Plan – Site specific <p>Proposal to approve the above policies: JF Seconded: KV Show of Hands: Unanimous</p>	
15.0	Matters for the attention of the Board /COAC	
15.1	None.	
16.0	AOB	
16.1	AC thanked JF for chairing the meeting.	
17.0	Close of Meeting	
17.1	The meeting closed at 6.25pm	

The minutes were approved at the meeting on 11th May 2022