

Minutes – Heron’s Moor Academy

Meeting Date: 28 September 2022
Location: Heron’s Moor Academy
Time: 5.00pm

Chair:	Kathryn Volk (KV)	Sponsor Councillor & Chair
Members:	Vacancy	Sponsor Councillor
	Vacancy	Sponsor Councillor
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	Julie Fox (JF)	Principal
	Susie Weaver (SW)	Executive Principal (<i>via TEAMS first, joined at 6.15pm</i>)
	Wendy Stack (WS)	Support Staff Councillor
	Vacancy	Parent Councillor
	Vacancy	LA Representative Councillor
	Donna Hill (DH)	Parent Councillor (<i>joined at 5.30pm</i>)

Apologies:	Vicky Green (VG)	Teacher Councillor (<i>via TEAMS</i>)
	Dave Beesley (DB)	Student Advocate

In Attendance:	Sue Burns (SB)	Clerk
	Stuart Harrington (SH)	Observing

Minutes

Item	Welcome, Introductions and Apologies	Action
1.1	KV welcomed everyone to the meeting and introductions were made. SW advised in advance that she would be late to the meeting due to commuting.	
2.0	Declarations of Interest	
2.1	None declared.	
3.0	Minutes of Previous Meeting	
3.1	The minutes of the previous meeting (13 th July 2022) were agreed to be a true and accurate record.	
4.0	Matters Arising	
4.1	5, JF to arrange for SH to add the H&S Audit Report to the Teams papers – Completed. 7, SW and JF to outline clear DSL roles and responsibilities – Completed. JF will retain the DSL role, but Dave will now lead on attendance.	
5.0	Academy Council Membership	
5.1	Stuart Harrington is a parent at HVA and is going to join the HMA Academy Council (subject to COAC) and is observing the meeting this evening.	

5.2	Are any Baytree parents interested in joining as Sponsors? No, but we have spoken to the new Reception Parents and the vacancy will be advertised once they have settled in.	
5.3	The Chair of the Campus Management Committee has left so when they are replaced, we could approach them to see if they would be interested in joining the Academy Council.	
5.4	ACTION: JF to speak to the Community Service staff to see if it is possible to identify any individuals from the surrounding community who may join the AC.	JF
6.0	Quality of Teaching and Learning	
6.1	We will be focusing on Writing, Geography, French, Science and Music this year.	
6.2	Teresa Wright: Writing Presentation via Power Point	
6.3	I have provided training for the Inset Day	
6.5	We have met with each class teacher and reviewed the PP children's results for Maths, Reading and Writing so that they are familiar with which areas require focus on an individual basis.	
	What percentage of the students are PP? This information is on the Black Box.	
6.6	We are arranging Writing Clubs in the mornings that we can target specific children with interventions during breakfast.	
6.7	Most schools are focusing on writing this year because all children's writing was impacted by the pandemic, which in turn limits the combined outcome.	
6.8	What is your target for Writing this year? We want to achieve national which was 69% last year; we were at 61% last year.	
6.9	Our current Y3 is the year that suffered the most during the pandemic and this year also has the most disadvantaged children.	
6.10	Does every child do the same piece of writing? Yes, except in Y6 where they may be given a choice of writing style based on a book analysis.	
6.11	Reading and Maths have homework, is there any scope for creative writing homework? The difficulty is that everyone will produce something different which means it can't be marked efficiently. Writing is a complex subject that is difficult to do in a home environment because of distractions and it needs to be supported by a teacher.	
6.12	We are moving to 'Unlocking Letters and Sounds' which is an accredited Phonics scheme. The recent training included linking letter sounds to handwriting which I have cascaded to teachers.	
6.13	I have set up 'Every Term Basics' for each year group in KS2 so that these are embedded when children reach Y6.	
6.14	Is 'Every Term Basics' a successful strategy? There has been a gradual improvement over time, so this reinforcement does appear to be having an impact.	
6.15	I am included in Teaching and Learning reviews and will be undertaking a book-look at the end of term.	
6.16	<i>Teresa Wright left the meeting at 5.35pm</i>	
7.0	Student Outcomes – Dave Beesley	
7.1	EYFS: GLD was 79% of the cohort vs the national average of 72% in 2019. There was a PP gap with PP achieving 56%.	
7.2	Do you baseline the PP children at the beginning of the year and at the end of the year? A baseline is completed for all children in the first 6 weeks of school, then we measure again at the end of the academic year.	

7.3	Y1 Phonics Screening: 91% compared to the CLF average of 82%. PP was 73% so there is a 9% gap which is three or four children who will need support in Y2.	
7.4	What were the Phonics values for 2020 and 2021? 88% and 73% respectively.	
7.5	Y2 Phonics re-test: 13 took the test, 7 passed it. Of the six that did not pass, three or four were not close to passing. [REDACTED]	
7.6	KS1: We met with the Y2 teachers at Christmas to review where the children were, and significant progress was made during the year. Reading 64% vs national in 2019 which was 75%. PP was 12% lower than the CLF average.	
7.7	2019 appears to have been a very good year? Yes, we had a strong cohort. This year we have some very complex children in KS2 who will require a lot of support between now and Y6.	
7.8	Writing achieved 35% compared to the CLF average of 54%, there was a considerable gap with PP.	
7.9	Will there be a greater focus on the Y3 PP children? The Reading Lead is now in Y3, and we have re-arranged the classes so that they are more balanced. Two of the Y3 staff have come from Y5 so they are clear about where the children need to be.	
7.10	Maths: 76% which is 4% above the CLF average. The PP outcomes also exceeded the CLF average. We were very pleased with the outcomes, especially as a lot of work had gone into supporting the children to decode questions.	
7.11	Do you assess at the end of Y3 and Y4? We do data drops throughout the year to monitor progress.	
7.12	Y4 Multiplication Table: The PP gap was quite narrow which we are pleased with. We took advantage of the practice opportunity last year which helped with preparation this year.	
7.13	What percentage of the cohort would you anticipate getting all the questions right? The national practice last year was 17% and we achieved 42%.	
7.14	Will this cohort have devices sent home to practice on? We have a list of who has received devices and will identify any new children who may need them. We have enough ipads for all the children to practice at the same time.	
7.15	KS2: Writing was disappointing: 61% which is 13% below the CLF average and well below our previous years. There are six children in this cohort who were working below so the highest we possible could have achieved would have been 88%.	
7.16	Reading was 73% expected vs 76% CLF and national 74%. The PP gap was 5%.	
7.17	Maths was 80% vs 75% CLF and 71% national which we are very pleased with. Our PP children were 10% above the CLF average with 73% at ARE.	
7.18	Greater depth has always been a challenge for us, but this has increased in the last results; 25% for Reading, Writing 7% and Maths 27%.	
7.19	We will focus on the writing this year. We are confident that Teresa and the Y6 teachers will achieve good progress with the Y6 children.	
7.20	Strengths from last year: Y1 Phonics, Y2 Phonics, Y4 Multiplication Check, Y2 Maths, Y6 Maths expected and at greater depth.	
8.0	Attendance	

8.1	We now contact the family of any child who has had two days of absence as a check-in and encouragement to send them back to school.	
8.2	If children are absent, then we are told why which is a testament to our good relationships with our families.	
8.3	We reviewed the children with poor attendance at the end of Y6 and contacted them all before they returned to school to make sure that they were prepared for the return. This had a positive impact on attendance in the first week.	
8.4	If you do a home visit and no-one is in, and you leave a letter, what happens in the following few days? We are determining what to do as in these circumstances because so far they have returned to school the following day.	
9.0	AC Report	
9.1	The new Nursery and Reception children settled quickly [REDACTED]	
9.2	[REDACTED]	
9.3	[REDACTED]	
9.4	If a parent has mental health concerns, can any of the pupil's funding be used to support the parent? Some of the funding is used to pay for a strong Inclusion Team who work with the families and we sign-post external agencies to support parents and carers. ACTION: JF to update at the next meeting on the children who have struggled to return to school.	JF
9.5	[REDACTED]	
9.6	[REDACTED]	
9.7	Nursery is full and we have a waiting list. There are only three spaces in the academy, and we are over PAN in Y2 and Y4.	
9.8	There are two LAC who have joined the school and settled in well.	
9.9	We have reviewed the values and covered them at a staff meeting.	
9.10	[REDACTED]	
9.11	40 children attended the holiday club (Future Stars) which was very successful so we will repeat it.	
9.12	The Safeguarding Policy indicates that 'anything can happen in school'. Are all the little concerns logged on CPOMS? Yes, this is done as part of our safeguarding procedures.	
9.13	Do you report child on child concerns via CPOMS? Yes, these are captured and fed back to parents when required.	
9.14	The running of the campus remains challenging as the Campus Chair has resigned. Heidi Clement is continuing to support us.	
9.15	The playground has had new fencing, a new shelter, a new shed and the Baytree temporary classroom has been installed.	
9.16	The music room has been divided, one side is being used for wheelchair storage in the short term and we are slowly re-integrating with the Baytree School again.	

9.17	Jo Crickson has undertaken a Health & Safety walkaround and attended the Campus Health & Safety Committee. The Committee will escalate the roof issue if there is no movement soon.	
9.18	We don't have a maintenance budget currently due to the joint nature of the campus.	
9.19	Herons' Nest (Breakfast Club and after school club) is well attended, and we have made a profit since April.	
10	Policies	
10.1	<p>Policies to note:</p> <ul style="list-style-type: none"> • Data Protection • Gifts & Hospitality • Information Security • Records Retention • Safeguarding • Health & Safety <p>Policies to approve:</p> <ul style="list-style-type: none"> • Health & Safety Statement & Arrangements <p>The Academy Council approved the Health & Safety Statement and Arrangements, subject to some grammatical amendments.</p>	
11.0	Matters for the attention of the Board /COAC	
11.1	None	
12.0	AOB	
15.1	None.	
13.0	Close of Meeting	
13.1	The meeting closed at 6.55pm	