

Minutes – Herons’ Moor Academy

Meeting Date: 10 Sept 2025
Location: HMA
Time: 5.00pm

Chair: Karen Ryan (KR) Sponsor Councillor (Observing)
 Wendy Stack (WS) Support Staff Councillor
Vacancy Parent Councillor
 Andrew Csoka (AC) Parent Councillor
 Vicky Green (VG) Teacher Councillor (via Teams)

Apologies Stuart Harrington (SH) Sponsor Councillor
 Fleur Kent (FK) Sponsor Councillor

In Attendance Georgie Tinker (GT) Principal
 Tracy French (TF) Executive Principal
 Dave Beesley (DB) Vice Principal
 Sue Burns (SB) Clerk
 Kathryn Volk (KV) Observing

Absent Tom Crabtree (TC) Sponsor Councillor

Item	Welcome, Introductions and Apologies	Action
1.1	KR welcomed everyone to the meeting.	
1.2	Absent with apologies: Stuart Harrington and Fleur Kent.	
1.3	Absent: Tom Crabtree.	
2.0	Declarations of Interest	
2.1	None declared.	
3.0	Minutes of Previous Meeting	
3.1	The minutes of the previous meeting (16 th July 2025) were agreed to be a true and accurate record.	
3.2	How did you address the hoodies issue in Y6? A group of parents have requested the Y6 children have their hoodies from September, but we have advised that it disrupts the sense of wellbeing and that we have seen a change in behaviour and attitudes following the introduction of hoodies, therefore we will not be changing when they are issued.	
3.3	The Y6 children who exhibited good behaviour and achieved good results.	
3.4	Was the lighting in the school included in the site walk? Yes. A campus management meeting is planned for later this term.	
3.5	Has there been any impact on the school having a third change to the H&S officer for the campus? No. We have met with him and Martin Thomas deals with the school risk assessments.	

4.0	Academy Council Membership	
4.1	There remains one Parent Councillor vacancy and a Sponsor Councillor vacancy.	
4.2	Gillian Gorra resigned wef 9 September 2025 due to a change in career. The Academy Council thanked Gillian for her support and commitment during her term of office.	
	Chairs Update and VC Election	
4.3	The next COAC meeting is scheduled for later this term.	
4.4	The Vice Chair election was carried forward to the next meeting.	
4.5	The Safeguarding and SEND Link Role will be taken on by Karen Ryan	
5.0	EDI - Sarah	
5.1	EDI will be a focus this year. We are adopting the 'No Outsiders' programme which was rolled out to the staff at the T1 inset day.	
5.2	Lots of CLF school already use 'No Outsiders' in their schools. A scheme of work is provided for all year groups each term.	
5.3	'No Outsiders' was developed by Andrew Moffat (MBE) who is going to come into the school to work with the teachers and children to learn about diversity and inclusion.	
5.4	Each term focuses on one book written by a well-known author which follows a theme, we use assemblies to address the whole school, and we include information for parents and carers.	
5.5	Can you collect pupil voice before and after the scheme to capture the impact? Yes, that can be arranged.	
5.6	The lesson plan includes a range of questions that they can ask the children.	
5.7	Are the staff supported to answer tricky questions? We are going to speak to Andrew Moffat when he visits and also ask about the book choice that was made for Y6.	
5.8	Have you considered if any of the staff may have biases? Yes, which is why we're introducing the scheme gradually.	
5.9	How does the school pay for the scheme? The annual subscription is £90, and we paid for the books from our English budget. The training day has been paid for from our training budget and is an investment following OFSTED noting that the children could not articulate what protected characteristics are.	
	Academy Council Report	
5.10	The Academy Council last met at the end of last term, therefore there are only a few updates to the report.	
5.11	The report has been circulated in advance and was shared at the meeting.	
5.12	Did the PP gap reduce in the end of year outcomes? Attendance improved by 1.1% compared to the previous year. PP attendance was 91.9%, but the attainment gap did not improve.	
5.13	Attendance was 97% on the first day of term which we were pleased with. PP attendance will be a focus this year.	
5.14	Reception children's attendance tends to be good. How do you identify if any of those families are eligible for PP? Our Reception team undertook home visits for the first time this year and gained an insight into children's home lives. We have established a culture of the importance of education with all our families.	
5.15	[REDACTED]	
5.16	[REDACTED]	

5.17	Three children left the school over the summer. Our EYFS numbers increased from 46 to 52 children. We are starting parent tours next week for new prospective parents.	
5.18	Are there any after school clubs that could be introduced? The staff volunteer to hold clubs during the lunch hour.	
5.19	Is there an expectation for staff to provide a club? It needs to be included in their directed time, which we do, but we don't stipulate whether the club is during the lunch hour or after school.	
5.20	Do lunch clubs discriminate against PP students who may get miss their lunch? No, all children receive their lunch, regardless of whether they go to a club.	
5.21	How do you measure the impact of clubs? We take a register, so we know how many PP and SEND children attend. We also collect pupil voice to measure impact. We prioritise disadvantaged children for popular clubs.	
5.22	What is the Y2 learning club? It's an opportunity for pupils to have homework support and to read.	
5.23	[REDACTED]	
5.24	[REDACTED]	
5.25	[REDACTED]	
5.26	[REDACTED]	
5.27	[REDACTED]	
5.28	[REDACTED]	
Policies		
5.29	Policies to Note: <ul style="list-style-type: none"> • Remote Learning <p>The Academy Councillors noted the above policy.</p> Policies to Approve: <ul style="list-style-type: none"> • Drugs • Anti-bullying* • Early Years Foundation Stage • Inclusion 	

	<ul style="list-style-type: none"> • Health & Safety Policy • H&S Local Arrangements <p>The Academy Councillors approved the above policies subject to a grammatical change to the Anti-bullying Policy.</p> <p>*Anti-bullying Policy Update: Incidents are logged on CPOMS... (4.2) Should the term 'alleged bullying' be used because the incident is investigated before a decision is made about whether the incident meets the criteria for bullying.</p>	
	Academy Council Training	
5.30	The Academy Councillors watched the CLF Safeguarding 2025-26 training and the Governor Essentials Training 2025-26.	
6.0	Matters for the attention of the board/COAC	
6.1	None	
7.0	AOB	
7.1	None	